

The Corporation of the Township of Dubreuilville  
USER FEES  
BY-LAW No. 2019-04

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>Corporate Services</b>					
<b>1. General Services</b>					
1.1 Fax Charges					
	1.1.1 Receiving	Page	0,49	0,06	0,55
	1.1.2 Sending 1st Page	Page	1,99	0,26	2,25
	1.1.3 Sending Each additional Page	Page	1,02	0,13	1,15
	1.1.4 Cover Page & Confirmation	Page	0,49	0,06	0,55
1.2 Photocopy Costs					
	1.2.1 Black Ink - Regular Price	Copy	0,49	0,06	0,55
	1.2.2 Black Ink - Non-Profit Groups	Copy	0,31	0,04	0,35
	1.2.3 Black Ink - with own paper	Copy	0,22	0,03	0,25
	1.2.4 Colour Ink - Regular Price	Copy	1,02	0,13	1,15
	1.2.5 Colour Ink - Non-Profit Groups	Copy	0,62	0,08	0,70
	1.2.6 Colour Ink - with own paper	Copy	0,49	0,06	0,55
	1.2.7 Picture Printing - Regular Price (8½ X 11)	Page	3,54	0,46	4,00
	1.2.8 Picture Printing - with own paper (8½ X 11)	Page	2,65	0,35	3,00
	1.2.9 FAC Picture	Picture	7,08	0,92	8,00
1.3 Laminating Cost					
	1.3.1 Business Card Size	Card	1,99	0,26	2,25
	1.3.2 Letter Size	Page	3,98	0,52	4,50
	1.3.3 Legal Size	Page	5,97	0,78	6,75
	1.3.4 Menu Size (11X17)	Page	7,96	1,04	9,00
1.4 Freedom of Information					
	1.4.1 Copy or re-production of documents related to Municipal Property Owners	First 5 Pages	4,42	0,58	5,00
		Each Additional Page	0,49	0,06	0,55

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Section	Fee Detail	Unit	Price	HST	Total Price
1.5	Commissioner Services				
	1.5.1 Document Certification	Each	4,42	0,58	5,00
	1.5.2 Sale of Property	Each	22,13	2,87	25,00
1.6	Marriages				
	1.6.1 Marriage License	Each	100,00		100,00
	1.6.2 Registration Fee	Each	75,00		75,00
	1.6.3 Marriage Ceremony	Each	200,00		200,00
	1.6.4 Marriage Ceremony outside regular business hours	Each	250,00		250,00
	1.6.5 Cancellation of ceremony administration fee	Each	50,00		50,00
1.7	Rental of Municipal Building				
	1.7.1 Meeting Room	Per Day	30,00	3,90	33,90
	1.7.2 Multi-Hall with no use of kitchen/Bar	Per Day	70,00	9,10	79,10
	1.7.3 Multi-Hall with use of kitchen/Bar	Per Day	100,00	13,00	113,00
	1.7.4 Multi-Hall with no use of kitchen/Bar (Non-Profit)	Per Day	45,00	5,85	50,85
	1.7.5 Multi-Hall with use of kitchen/Bar (Non-Profit)	Per Day	75,00	9,75	84,75
	1.7.6 Access to rental space before and/or after event	Per Day	25,00	3,25	28,25
	1.7.7 Members of Parliament	No Charge			
	1.7.8 Council Room (per Approval)	Per Day	100,00	13,00	113,00
	1.7.9 Municipal Complex Hallway	No Charge			
	1.7.10 Coffee or water jug for meeting or training only	Per Day	13,27	1,73	15,00
	1.7.11 Locker Items	Per Rental	25,00		25,00

**\*Tables and chairs are included with any hall rental (to remain on site)**

**\* All organisations/committees under the Township have free hall rentals**

**\* Strongman Challenge Dubreuilville**

**\* Volunteer Dubreuilville Fire Department**

**\* Recreation Committee and any other newly created organization**

**\* Comité Funéraire 75.00 + tax for 2 days**

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Section			Price	HST	Total Price
1.8 Rental of Machinery					
	1.8.1 Skyjack	Per day	100,00	13,00	113,00
	Skyjack	Per week (7 days)	400,00	52,00	452,00
* Orée des Bois High School takes care of the annual inspection fee; therefore, has free use of the Skyjack					
1.9 Rental of winter equipment					
	1.9.1 Skies	Per day	FREE		FREE
	1.9.2 Snowshoes	Per day	\$5,00		\$5,00
<b>2. Finance Services</b>					
2.1 Outstanding Accounts					
	2.1.1 Interest on Outstanding Accounts (A/R)	Monthly	1,25%		
2.2 Lottery Licences					
	2.2.1 Break Open Ticket	Per Box	20,00		20,00
	2.2.2 Raffles	Prize value	3%		
	2.2.3 Bingos	Prize Value	3%		
	2.2.4 Bingos (weekly or monthly) ex: T.V. Bingo	Event	5,00		5,00
2.3 Business Licences					
	2.3.1 Non - Resident 48 hrs. max	Visit	100,00		100,00
	2.3.2 Non - Resident	Annual	500,00		500,00
	2.3.3 Home Based Businesses	Annual	30,00		30,00
	2.3.4 Professional Businesses	Annual	30,00		30,00
	2.3.5 Retail Businesses	Annual	30,00		30,00
	2.3.6 Service Businesses	Annual	30,00		30,00

\* **With the exception of Non-Residents, initial cost of all licences shall be reduced to \$20.00 if issued after August 31st of the current year.**

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>2.4 Property Taxes and Water &amp; Wastewater (Utilities)</b>					
	2.4.1 Tax/Utility Certificate	1 item includes both	50,00		50,00
	2.4.2 Copy or re-production of documents	First 5 pages	4,42	0,58	5,00
		Each Additional Page	0,49	0,06	0,55
	2.4.3 Property Taxes Interest	Monthly	1,25%		
	2.4.4 Water & Wasterwater Interest	First Month	5%		
	2.4.5 Registered Letter Charges	Each	25,00		25,00
	2.4.6 Reconsideration for Water billing	Each	50,00		50,00
<b>2.5 Miscellaneous</b>					
	2.5.1 NSF Service Charges	Each	40,00		40,00
<b>3. Animal Services</b>					
<b>3.1 Licences</b>					
	3.1.1 Dog - Neutered / Spayed (Prior to May14)	Annual	10,00		10,00
	3.1.2 Dog - Neutered / Spayed (After to May15)	Annual	20,00		20,00
	3.1.3 Dog - Unneutered / Spayed (Prior to May14)	Annual	20,00		20,00
	3.1.4 Dog - Unneutered / Spayed (After to May15)	Annual	40,00		40,00
	3.1.5 Licence Replacement	Each	5,00		5,00
<b>3.2 Impound Fees</b>					
	3.2.1 Each Time dog is impounded (plus licence fee if required)	Per Day	50.00 + Licence		50.00 + Licence
<b>4. Building Services</b>					
<b>4.1 Building Permit</b>					
	4.1.1 First \$1,000 Estimated Value of Construction	Value	50,00		50,00
	4.1.2 Each Additional \$1,000 thereafter	Value	10,00		10,00
<b>4.2 Demolition Permit</b>					
	4.2.1 First 1,800 square feet	Area	50,00		50,00
	4.2.2 Each Additional 1,000 square feet thereafter	Area	25,00		25,00

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4.2 Demolition Permit (suite...)					
	4.2.3 Any secondary building over 400 square feet	Area	40,00		40,00
4.3 Miscellaneous Permit					
	4.3.1 Conditional Permit (See 4.1)				
	4.3.2 Permit Renewal	Per Application	45,00		45,00
	4.3.3 Inside & Outside Wood Appliance	Per Application	40,00		40,00
	4.3.4 Moving Permit	Per Application	40,00		40,00
	4.3.5 Locate Lot Boundaries easement	Per Lot	50,00		50,00
	4.3.6 Occupancy Permit	Each	40,00		40,00
	4.3.7 Inspection Fee	Each	50,00		50,00
	4.3.8 Compliance Letter	Each	50,00		50,00
4.4 Cancellation of Permit					
	4.4.1 No Refund				
<b>5. Land Use Planning</b>					
5.1 Applications					
	5.1.1 Zoning By-Law Amendment & Temporary Use By-Law	Each	1000,00		1000,00
	5.1.2 Removal of a Holding Provision	Each	500,00		500,00
	5.1.3 Minor Variance	Each	500,00		500,00
	5.1.4 Consent (Severance)	Each	1000,00		1000,00
	5.1.5 Consolidation of abutting lands / Deeming By-Law	Each	700,00		700,00
	5.1.6 Site Plan Control	Each	1000,00		1000,00
	5.1.7 Par Site Plan Control	Each	500,00		500,00
	5.1.8 Draft Plan Approval for Plan of Subdivision		3000,00		3000,00
	5.1.9 Official Plan Amendment	Each	1000,00		1000,00
	5.1.10 Schedule of maximum hourly fees				
	1. Solicitor	Hourly	350,00		350,00
	2. Project Engineer / Senior Engineer	Hourly	125.00 - 185.00		125.00 - 185.00
	3. Planner	Hourly	115,00		115,00

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Section	Fee Detail	Unit	Price	HST	Total Price
5.1,10 Schedule of maximum hourly fees (suite...)					
	4. Support Staff	Hourly	40,00		40,00
<b>Community Services</b>					
<b>6. Recreation Centre</b>					
<b>6.1 Arena Hall Rental</b>					
	6.1.1 Arena Hall with no use of kitchen/bar	Per Day	70,00	9,10	79,10
	6.1.2 Arena Hall with use of kitchen/bar	Per Day	100,00	13,00	113,00
	6.1.3 Arena Hall with no use of kitchen/bar (Non-Profit)	Per Day	45,00	5,85	50,85
	6.1.5 Access to rental space before and/or after event	Per Day	25,00	3,25	28,25
	6.1.6 Non profit groups for the purpose of meetings	Per Meeting	30,00	3,90	33,90
<p><b>*Tables and chairs are included with any hall rental (to remain on site)</b></p> <p><b>* All organisations/committees under the Township have free hall rentals</b></p> <ul style="list-style-type: none"> <li><b>* Strongman Challenge Dubreuilville</b></li> <li><b>* Volunteer Dubreuilville Fire Department</b></li> <li><b>* Recreation Committee and any other newly created organization</b></li> <li><b>* Comité Funéraire 75.00 + tax for 2 days</b></li> </ul>					
<b>6.2 Arena Ice Surface</b>					
					<b>18/19 Season</b>
* 2% increase at the start of new season	6.2.1 Adults / Non-Residents	Per Hour	65,49	8,51	74,00
* 2% increase at the start of new season	6.2.2 Highschool Students	Per Hour	47,79	6,21	54,00
* 2% increase at the start of new season	6.2.3 Non-Profit Organisations / Elementary students / Local Schools	Per Hour	28,32	3,68	32,00
	6.2.4 Public Skating (Free in 2018/2019)	Per Person	2,00	0,00	2,00
	6.2.5 Ice - Winter Season Event	Per Day	350,00	45,50	395,50
	6.2.6 Ice - Summer Season Event	Per Day	250,00	32,50	282,50
	6.2.7 Ice - Decoration set-up prior to day of Event	Per Day	25,00	3,25	28,25
	<b>(gives access to rental space)</b>				

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>6. Recreation Centre (suite...)</b>					
<b>6.3 Arena Sign Rental</b>					<b>18/19 Season</b>
* 2% increase at the start of new season	6.3.1 Single	Annual	93,25	12,12	105,37
* 2% increase at the start of new season	6.3.2 Double	Annual	155,43	20,21	175,64
* 2% increase at the start of new season	6.3.3 Boards	Annual	310,85	40,41	351,26
* 2% increase at the start of new season	6.3.4 Zamboni	Annual	341,92	44,45	386,37

- \* The cost of the original fabrication of the sign will be an additional one time fee
- \*Special rates apply for a 3 year contract as follows:
- \*Cost per year remains the same for the term of the contract (no annual increase and billed every year for the term)
- \*If the 3 years are paid in full at the signing of the contract you are entitled to 15% off regular price

<b>6.4 Canteen Rental</b>					
	6.4.1 Non-Profit organisation (if available and not rented seasonally)	Per Day	20,00	2,60	22,60
	6.4.2 Access to rental space before and/or after event	Per Day	10,00	1,30	11,30

**\*Arena Staff always has access even if rented out**

**7. Library Services**

**7.1 Library Fees**

	7.1.1 Membership Card	No Charge			
	7.1.2 Replacement Card	Per card	5,00		5,00
	7.1.3 Late charges				
	1. Books / Dvds / Magazine (Maximum \$5.00)	Per Item/ Per Day	0,10		0,10
	2. Games (Maximum \$10.00)	Per Item/ Per Day	0,50		0,50
	7.1.4 Lost or Damaged Item			Actual Cost + Tax	
	7.1.5 Resurfacing Service	Per Item	5,00		5,00



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<b>8. Fire Department</b>					
<b>8.1 Service &amp; fees</b>					
	8.1.1 Request for Fire report	Per Report	35,00		35,00
	8.1.2 Compliance Request (Letter Only)				
	1. Residential	Each	35,00		35,00
	2. Commercial / Industrial	Each	60,00		60,00
	3. Liquor Licence	Each	60,00		60,00
	8.1.3 Inspection				
	1. Residential (for insurance purposes)	Each	35,00		35,00
	2. Multi-Residential	Each	35,00		35,00
	3. Commercial / Industrial	Each	80,00		80,00
	8.1.4 Emergency Services on road/trail (outside municipal boundaries)				
	1. 1st Hour /per piece of equipment (per current MTO rates)	Each	410,00		410,00
	2. Each additional half hour / per piece of equipment	Each	205,00		205,00
	8.1.5 Stand-By Fee (Fire watch, scene protection, etc.)	Each	85,00		85,00
	8.1.6 Commercial Parking Lot Cleaning	Per Hour	100,00		100,00
	8.1.7 Air Tank Filling	Per Tank	25,00		25,00
	8.1.8 Use of Generator by Sault CACC	Per Day	75,00		75,00
	8.1.9 Smoke Alarm	Each	10,00		10,00
	8.1.10 Carbon Monoxyde Alarm	Each	25,00		25,00
	8.1.11 Batteries Smoke Alarm	Each	2,00		2,00
	8.1.12 Fire Permit	Each	5,00		5,00
<b>Infrastructure Services</b>					
<b>9. Water &amp; Wastewater</b>					
<b>9.1 User Fees</b>					
	9.1.1 Connection Fees	Each	100,00		100,00
	9.1.2 Disconnection/Reconnection	Per Occurrence	50,00		50,00
	9.1.3 Emergency/after hours by certified Twp employee	Per Occurrence	100,00		100,00
	9.1.4 Filling of Swimming pool (Hydrant)	Per Occurrence	100,00		100,00

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9. Water & Wastewater (Suite...)					
	9.1.5 Lagoon Tipping Fee (Emptying Wastewater)	Per Load	75,00		75,00
	9.1.6 Request for amendment to applicable units (includes inspection)	Per Occurrence	50,00		50,00
10.2 Landfill Site Fees			Resident	Non-Resident (+50%)	
	10.2.1 Storage of Contractor Bin / per Month	Per Bin	20,00	30,00	
	10.2.2 Request for assistance				
	1. Regular hours of Twp Office (Mon-Fri)		35,00 + Landfill charge	35,00 + Landfill charge	
	2. Evening & weekend if available		50,00 + Landfill charge	50,00 + Landfill charge	
	10.2.3 Regular Pick-up Truck				
	1. Half Load or less	Each	5,00	7,50	
	2. Full Load	Each	10,00	15,00	
	10.2.4 Small Utility Trailer (Similar to a Pick-up truck box)				
	1. Half Load or less	Each	5,00	7,50	
	2. Full Load	Each	10,00	15,00	
	10.2.5 Large Utility Trailer (1 or 2 axle)				
	1. Half Load or less	Each	10,00	15,00	
	2. Full Load	Each	20,00	30,00	
	10.2.6 Dump Truck	Per Load	300,00	500,00	
	10.2.7 Contractor Bin	Per Load	500,00	750,00	
	10.2.8 Dump Truck of hazardous waste (PW prior Approval required)	Per Load	750,00	1125,00	

**\*The usage of the Dubreuilville landfill site will be at a cost to everyone, whether a taxpayer or not.**

**\* Two free coupons are available for two free trips of regular size pick-up truck or small utility trailer with a full load , per year with expiry date for residential roll numbers whose taxes are up-to-date.**

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>11. Cemetery</b>					
11.1 Cemetery Fees				Taxe on Lot only	
	11.1.1 Plot Price (Includes \$250 Perpetual care & Maintenance)	Each	450,00	26,00	476,00
	11.1.2 Grave Internment	Each	600,00		200,00
	11.1.3 Disinternment Charges	Each	1000,00		1000,00
	11.1.4 Cremation Internment	Each	200,00		200,00

**\* No fee shall be charged for lots assigned to Marcel, Augustin , Napoléon and Joachim Dubreuil.**